



EXHIBITORS EVENT SCHEDULE

13th – 16th September 2018

Date	Schedule	Opening Hours
17 th February	Initial deadline for application packs and payment provision	
30 th March	Confirmation of space sent to exhibitors	
3 rd April	Deadline for single payments / first instalment of split payment programme (25%)	
15 th May	Second instalment of split payment programme (25%)	
6 th June	Third instalment of split payment programme (50%)	
10 th July	Deadline for ordering of optional extras including power and flooring	
W/C 13 th August	Exhibitor passes issued	
10 th – 12 th September	Trade stand set up – security on site (PASSES REQUIRED) Enter via the Bladon Gate only and check in at the Shopping Village Manager's Office prior to set up Complimentary exhibitors hog roast 12th September from 6.30pm	Access from 12noon on 10 th
Thursday 13 th September EVENT OPEN	Enter via the Bladon Gate only (24hrs) – Security on site (PASSES REQUIRED) No vehicle access to the shopping village between 8am and 6:30pm	9am – 6pm
Friday 14 th September EVENT OPEN	Free entrance for public after 4pm for late night shopping Enter via the Bladon Gate only (24hrs) – security on site (PASSES REQUIRED) No vehicle access to the shopping village between 8am and 6:30pm	9am – 7pm <i>Late night shopping</i>
Saturday 15 th September EVENT OPEN	Enter via the Bladon Gate only (24hrs) – security on site (PASSES REQUIRED) No vehicle access to the shopping village between 8am and 6:30pm	9am – 6pm
Sunday 16 th September EVENT OPEN	Enter via the Bladon Gate only (24hrs) – security on site (PASSES REQUIRED) No vehicle access to the shopping village between 8am and 6:30pm Dismantle stands, time TBC – leave site through Eagle Lodge or as directed Return hired furniture to the Shopping Village Manager's Office	9am – 5pm
Monday 17 th September	All trade stands to be cleared by 12noon Enter via the Bladon Gate only – NO SECURITY ON SITE Exit via Eagle Lodge or as directed	

Public gates open from 7am, 13th -16th September